

Fiore at the Gardens

CYBER CAFÉ RESERVATION FORM

Any resident looking to host a party or gathering at the Cyber Café must make a reservation with the Property Manager at least sixty (60) days in advance. A party is defined as 10 or more people gathering up to a maximum of 25 total.

1. The Cyber Café may be reserved for a maximum of four (4) hours free of charge.
2. A Security Deposit in the amount of \$200 must be received by the Property Manager no less than 2 weeks prior to your reservation. Failure to provide a security deposit two weeks prior will result in the cancellation of your reservation.
3. Please note this deposit will be fully refunded provided the event ends on time and the entire area is left in acceptable condition, which includes having furniture moved back to its original location, as well as thoroughly cleaning the kitchen after any use. Garbage must be disposed of at the dumpster once the event has ended. No decorations are to be taped, glued, push pinned, tacked, or stapled to any walls or furniture. No exceptions.
4. Proof of Event Insurance should be submitted to the Management Office no later than two weeks prior to your reservation.
5. All tenants must receive a written consent from their landlords to book an event.

NOTE: All areas are under video surveillance

Please complete the section below.

FULL NAME: _____ UNIT #: _____

RESERVATION DATE: _____ NUMBER OF GUESTS: _____

RESERVATION START TIME: _____ RESERVATION END TIME: _____

(NO RESERVATIONS PAST 10PM)

By signing below, I understand Fiore's policy regarding reservations and agree to all the above.

SIGNATURE: _____